**Technical description of the full-proposal (FORM A)**

1. Proposal data/abstract/publishable abstract/keywords - *to be completed via ESS*

|  |  |
| --- | --- |
| Start date[[1]](#footnote-1) (month/ year) |  |
| End date (month/ year) |  |
| Project duration in months |  |

1. Coordinator/partner profile- *to be completed via ESS*

|  |  |  |  |
| --- | --- | --- | --- |
| Lead researcher name (Title/First name, Family name) |  | E-mail: |  |
| Status of the organisation[[2]](#footnote-2) |  | website |  |
| Name of the organisation |  | | |
| Department |  | Country/region (Funding organisation) |  |
| Address |  | Phone number  Mobile Phone number  Fax number |  |
| Tasks/key personnel | Please describe your task(s) in this project and indicate start and target TRL for your activities in the project. **Indicate the names of the key personnel (maximum 3) whose Curriculum vitae will be annexed**. The maximum length is 500 characters. | | |
| Upload curriculum vitae | (**max. 2 pages/person**; **max. 3 persons** (in one pdf); max. 2 MB, PDF file format) | | |
| Declaration 1  National/regional regulations | I am aware of the national/regional funding regulations (see Guidelines for Applicants). | | |

1. Financial plan – *to be completed via ESS*

REQUESTED FUNDING **(in EUR)**

| **Organisation name** | Personnel | Travel | Consumables/Equipment | Subcontracs | Other | Requested funding | Total own contribution |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Partner 1** |  |  |  |  |  |  |  |
| **Overhead (Partner 1)** |  |  |  |  |  |  |  |
| **Partner 2** |  |  |  |  |  |  |  |
| **Overhead (Partner 2)** |  |  |  |  |  |  |  |
| **Partner N** |  |  |  |  |  |  |  |
| **Overhead (Partner N)** |  |  |  |  |  |  |  |
| **TOTAL** |  |  |  |  |  |  |  |

OWN CONTRIBUTION **(in EUR)**

| **Organisation name** | Personnel | Travel | Consumables/Equipment | Subcontracs | Other | Total own contribution |
| --- | --- | --- | --- | --- | --- | --- |
| **Partner 1** |  |  |  |  |  |  |
| **Partner 2** |  |  |  |  |  |  |
| **Partner N** |  |  |  |  |  |  |
| **T**OTAL |  |  |  |  |  |  |

1. **Financial comments**

Please provide a brief description to justify the requested funding, considering the national/regional funding regulations[[3]](#footnote-3).

| **Organisation name** | Personnel | Travel | Consumables/ Equipment | Subcontracs | Other |
| --- | --- | --- | --- | --- | --- |
| **Partner 1** |  |  |  |  |  |
| **Partner 2** |  |  |  |  |  |
| **Partner N** |  |  |  |  |  |

* Provide a detailed technical description of the full-proposal (sections 1-4), jointly filled in by all partners**.**
* You have the opportunity to upload up to 8 images (Max file size: 600px x 600px, 2Mbyte; allowed formats are jpg, png or gif).

| **Section acronym** | **Section nº** | **Technical description of the full-proposal** | **Maximum characters allowed** |
| --- | --- | --- | --- |
|  | 1. **Scientific and/or technological excellence** | | |
| OBJECTIVES | 1.1. | Objectives with detailed account of their relationship to the call topic and expected impact | 4000 |
| METHODOLOGY | 1.2. | Research methodology and approach, highlighting the type of research and innovation activities proposed | 4000 |
| PROGRESS | 1.3 | Current state of art and progress beyond the state-of-the-art; originality and/or innovation of the concept and approach (if applicable, indicate start and target TRL[[4]](#footnote-4)) | 8000 |
| INTERDISCIPLINARY | 1.4. | Consideration of interdisciplinary approaches and, where relevant, use of stakeholder knowledge | 4000 |
|  | 1. **Impact** | | |
| IMPACT | 2.1. | Expected outcomes and expected impacts (contribution to the expected impacts at European and/or international level of the relevant topic and sub-topic; any substantial impacts that would enhance innovation capacity; any barriers/obstacles, and any framework conditions such as regulation, standards, public acceptance, workforce considerations, financing of follow-up steps, cooperation of other links in the value chain, that may determine whether and to what extent the expected impacts will be achieved) | 8000 |
| DISSEMINATION | 2.2. | Proposed measures for exploitation, dissemination and communication of project activities and expected outcomes | 8000 |
| CONTRIBUTION | 2.3 | Contribution for the implementation of the Strategic Implementation Plan of the European Innovation Partnership on Raw Materials. | 4000 |
| CONSORTIUM AGREEMENT | 2.4 | Consortium agreement principles (describe partners’ rights and duties, conflict solving, position with regard to intellectual property rights (IPR) management) | 4000 |
|  | 1. **Quality and efficiency of the implementation** | | |
| WORK PACKAGE | 3.1 | Detailed work plan description, including work package objectives and description, list of deliverables and list of milestones | 28000 |
| MANAGEMENT | 3.2. | Description of project management structures and procedures, including risk and innovation management | 4000 |
| IMPLEMENTATION | 3.3 | Describe the expertise of partners and their complementarity for the expertise of the consortium as a whole (including distribution of tasks and efforts between partners) | 4000 |
| REFERENCES | 4. | References | 4000 |

Please upload one pdf (max. 10 MB) with the following attachments:

* **Annex 1** – Ethics issue table
* **Annex 2** - statement of commitment from each partner requesting funding signed by the lead researcher and the legal representative of the organisation (Form B);
* **Annex 3** - statement of own funding signed by the lead researcher and the legal representative of the organisation (Form C) only in the case of partners not requesting funding.

The current state of the submitted data can be downloaded by click on “Factsheet”.

The missing data is indicated when you click on “Validation” in the left side navigation of the ESS.

**Only when all mandatory fields are completed, you are able to click on “Submit” which completes the submission of the application.**

***For Section 3.1*** (Detailed work description) please complete online the tables, for example:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Work package (WP) No.** | **Task** | **Start Month** | **End Month** | **WP/Task Title** |
| *1* |  | *1* | *36* | *Management* |
|  | *1.1* | *1* | 36 | *Internal management* |
| N |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Work package (WP)/Task No.** | **WP Objectives + Description (type of activity[[5]](#footnote-5)/TRL[[6]](#footnote-6)) / Task Description** | **Partner (strong**=Team leader) | **Person-Month(s)**  **(strong**=Team leader) |
| *WP1* | ***Objectives:***  *To manage the project*  ***Description (type of activity/TRL):***  *The project will be managed…* | *P1* | *12* |
| *T1.1* | ***Description:***  *This task will…* | *P1* | *12* |
| N |  |  |  |

***Table of Milestones***

|  |  |  |
| --- | --- | --- |
| **Milestone No.** | **Due month** | **Milestone Title + Description** |
| *M1.1* |  | ***Title:***  *Kick-off*  ***Description:***  *meeting* |
| *N* |  |  |

***Table of Deliverables***

|  |  |  |
| --- | --- | --- |
| **Deliverable no.** | **Due month** | **Deliverable Title + Description** |
| *D1.1* | *12* | ***Title:***  *Report*  ***Description:***  *Conference* |
| N |  |  |

***A Gantt Chart is automatically produced online.***

1. Before completing, each partner should inquire the respective Funding Organisation.

   . [↑](#footnote-ref-1)
2. UNI-university; PRO-Private Research Organisation; PUB-Public Research Organisation; SME-Small medium enterprise; IND-large enterprises; CO-consultancy; OTH-Others. [↑](#footnote-ref-2)
3. Read the call document “National/regional funding regulations”. [↑](#footnote-ref-3)
4. TRL – Technology Readiness Level. H2020 definition available in Appendix II. [↑](#footnote-ref-4)
5. Indicate one of the following: BR (Fundamental/Basic Research); AR (Industrial/Applied Research); ED (Experimental development); MGT (Management) or OTH (Other). [↑](#footnote-ref-5)
6. TRL – Technology Readiness Level. H2020 definition available in Appendix II. **Indicate start and target TRL for each activity and partner.** [↑](#footnote-ref-6)